



Input Requirements for Pricing Analysis

CLIENT INFORMATION	
Company Name:	
Contact Name:	
Tel:	
Fax:	
E-mail:	
CUSTOMER SERVICE	
Order Desk Services-will we receive orders from your customers directly?	
If yes, how will we receive orders: fax, telephone, electronic, EDI?	
Back Order Processing- will we control the back orders?	
Customer Invoicing- we invoice your customers directly	
Accounts Receivable Management	
WAREHOUSING & DISTRIBUTION	
Pick and pack required ?	
If Pick and pack is required, what % of orders require pick and packing	
Retention Samples	
Incoming Product Quality Assurance (QA)	
Transportation Management	
TECHNOLOGICAL SERVICES	
EDI communication	
List transaction sets required	
ADDITIONAL SERVICES	
Rush Order / Emergency / Order Management	
Destruction of product	
Free goods & samples	
Promotional material, literature, displays	

CURRENT PRODUCT & STORAGE INFORMATION	
Product Descriptions	
Number sku's	
Number of Pallet positions required	
Cases per pallet – Both Average and Range	
Annual Inventory Turns	
Storage type(s): racking, shelving, gravity flow, bulk	

ORDER PROCESSING & SHIPPING INFORMATION	
Number of customers (ship to locations)	
How will we receive orders from you? fax, telephone, electronic, EDI?	
Average orders per month	
Average number of lines per order	
Average number of pieces per line	
Average number of cases per line	
Average number of cases per order	
Average value per order (\$)	
Annual sales (\$)	
Average number of returned lines or orders per month	
Average number of back orders per month	
RECEIPT PROCESSING INFORMATION	
Product origin	
Container de-stuffing required	
Number of receipts per month	
Number of receipt lines per month	
Number of cases or pallets received per month	
Mixed products per pallet	
Pallet height	
OTHER INFORMATION	
How many full time employees are dedicated to warehousing functions?	
Any other special storage, shipping, or handling conditions for products	
Estimated start date	
Required location(s)	